



Herbert Wertheim College of Engineering
Department of Materials Science and Engineering
Nuclear Engineering Program

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Student Professional Development Support

The Department of Materials Science and Engineering is dedicated to giving its students the support they need to be successful. In this spirit, the department is providing professional development funding to MSE and NE students who wish to engage in co-curricular activities. Students can request up to \$500 in professional development support. Activities may include:

- Travel Support
Conference Attendance
Training Opportunities

Complete forms must be submitted to finance@mse.ufl.edu (10) business days prior to activity to allow time for review and processing.

Applicant Information

Name
Email
Entrance Date
Expected Graduation Date
UFID (8-digit)

Table with 3 columns: Name, Signature, Date. Rows for Student, Advisor/PI/Faculty Sponsor, and Department Chair.

Meeting Information

Meeting Name _____

Location _____

Begin Date _____

End Date _____

Purpose

- Oral Presentation Collaborative Meeting
 Poster Presentation Training
 Conference Attendee Only Other, please explain _____

If this application is to support travel, please provide the travel authorization number.

(<https://mse.ufl.edu/about/resources/travel/>)* _____

If this application is to support travel, are you sharing/splitting any of the expenses with another individual.

Yes

No

Matching Funds Identification

Amount from Other Sources (Office of Research, Advisor/PI, Grant/Contract), please explain

Have you previously received funds from the department to support professional development activity?

Yes

No

Proposed Budget

Registration _____

Transportation _____

Lodging _____

Other, please specify _____

Total Proposed Budget _____

The Foundation for The Gator Nation

An Equal Opportunity Institution

Additional Comments

Supplemental documents in support of this application may be attached.

Travelers are responsible for complying with all University of Florida travel policies. For guidance on allowable expenditures, please refer to the UF Finance and Accounting Travel site (<https://www.fa.ufl.edu/departments/travel/>). Reporting procedures must also comply with the Clery Act (<https://police.ufl.edu/clery/>). Once a travel authorization has been submitted, the department fiscal office will register any overnight-school-sponsored trips, short-stay, or study abroad trips with the University of Florida's Police Department (UPD). If you have questions related to your travel or University of Florida's travel policies, please contact the department finance office at finance@mse.ufl.edu.

THIS SECTION IS FOR DEPARTMENTAL USE

Academic Demographics:

Program of Study: MSE NEP Other: _____

Degree Type: B.S. M.S. Ph.D. Initial _____ Date _____

Funding:

Department Funds Foundation Funds: # _____

Other Funds: _____

Amount of Award: _____